



## Oral & Maxillofacial Surgical Specialists

### Financial Policy

OMSS is a provider with most insurance companies in Tennessee and will file your insurance for you. We require proof of insurance at the time of your exam or you will be expected to pay for that visit.

It is your responsibility to verify whether or not your insurance company requires a referral. If so, you must have it at the time of your visit. If you do not have it, you will not be covered by your insurance.

We do require a deposit the day of surgery, but it is only an **estimate** of what will not be covered by your insurance. However, you are responsible for the full amount, regardless of insurance coverage, and you may receive a bill for any outstanding balance after your insurance pays.

If you do not have insurance, you will be expected to pay ½ down to schedule surgery and the balance paid on the day of surgery.

We do accept cash, checks and most major credit cards. We also accept Care Credit, which can be applied for at our office at the time of your exam.

We have a \$25 returned check fee and a \$125 fee for a missed surgery appointment.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Date

# INSURANCE VERIFICATION AND PATIENT RESPONSIBILITY

**Primary/Secondary - Dental**

Insurance Carrier: \_\_\_\_\_ Subscriber Name: \_\_\_\_\_

Employer: \_\_\_\_\_ Subscriber SS #: \_\_\_\_\_

Group #: \_\_\_\_\_

Type of Plan (circle):    Aetna PPO   Prudential PDO   Aetna HMO   Delta Dental   Metlife PDP   ASHA   Cigna PPO

Referral Needed?    Yes    No

Effective date: \_\_\_\_\_ Deductible: \_\_\_\_\_ Amount met: \_\_\_\_\_

Yearly maximum: \_\_\_\_\_ Used so far: \_\_\_\_\_

Basic % Covered: \_\_\_\_\_ Preventive %: \_\_\_\_\_ Oral Surgery %: \_\_\_\_\_

% Patient Responsibility: \_\_\_\_\_

Anesthesia covered?    Yes    No    IV general D9220    IV sedation D9241

Limitations associated with anesthesia coverage: \_\_\_\_\_

Send claims to: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

X-rays must be submitted with claim?    Yes    No

Other Comments: \_\_\_\_\_

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